

### Scrip Mission Statement

Trinity Scrip exists as a stewardship opportunity to support the mission of the Trinity Lutheran Church & School family by applying Scrip rewards toward our children's Christian Education at Trinity, Manitowoc Lutheran High School, or Fox Valley Lutheran High School and non-budgeted projects within Trinity.

### Scrip Terminology

Scrip Oversight Team (SOT) = four-person team that oversees Trinity's Scrip program

Scrip usage can be categorized into two models:

- General Model = total dollars generated are used for non-budgeted items at Trinity, area Lutheran high schools, and program administration fees
- Tuition Model = total dollars generated are split 50-50 between Trinity Scrip Fund and earnings (as defined below)

Enrollment Form = document indicating which model you would like to follow when designating scrip dollars generated

Trinity Scrip Fund = 50% portion of total scrip dollars generated that are administered by the Scrip Oversight Team (SOT)

Earnings = 50% of the total scrip dollars generated for tuition expenses

Bonus = incentive earned by reaching designated thresholds

Rewards = Earnings plus bonus plus gifts

Tuition assistance = undesignated Scrip earnings administered by the Tuition Assistance Committee guidelines

Gifting = when a family decides to donate their Scrip earnings to another family

Non-budgeted items = expenditures not accounted for in the general fund budget of Trinity

Scrip order form = document used when purchasing scrip

ScripNow = ability to purchase and use scrip online or with your mobile device 24/7

### General Scrip Q & A

1. What is Scrip? **When you purchase scrip, you are purchasing negotiable gift certificates that are used just like cash. Scrip is issued by national and local retailers where many of you already shop. These merchants want to support non-profit organizations, and in return ask you to support them by shopping with scrip at their stores. You can use scrip to purchase everyday items like food, clothing, and other essentials, and with every purchase, we earn revenue for our School.**
2. How does Scrip generate funds? **Trinity buys the scrip from local merchants and Great Lakes Scrip Center at a discount, and resells the certificates to you for full face value. The bulk of the discount (from two to fifteen percent or more) is retained by Trinity as revenue. The Great Lakes Scrip center acts on behalf of churches, schools and other non-profit organizations to purchase large amounts of scrip from grocery stores, department stores, and other retailers. Because the scrip is purchased with cash up front, the participating retailers offer a substantial discount.**

3. Is there a minimum or maximum amount of earnings a scrip purchaser can generate? **No.**
4. Why should I use Scrip? **By purchasing Scrip you are supporting the mission and ministry of Trinity Lutheran Church & School. Even if you don't have children in Trinity, FVL, or MLHS, you can bank your earnings for future use. If your kids are finished with school, you can continue to purchase Scrip to gift to another family and/or support non-budgeted projects within Trinity.**
5. Where and when can I purchase Scrip? **Scrip is available for purchase in the Trinity office during the following hours:**
  - Monday-Friday, 8:00 am – 4:00 pm**
  - Wednesday, 6:00 – 6:30 pm**
  - Sunday 7:30 – 8:00 am and between services****Scrip is also available at Collins State Bank in Brillion during the following hours:**
  - Monday-Thursday, 8:30 am – 4:30 pm**
  - Friday, 8:30 am – 6:00 pm**
  - Saturday, 8:30 am – 11:30 am**
6. Who can purchase Scrip? **Anyone is eligible to purchase Trinity Scrip. Please complete an enrollment form to designate how you would like your Scrip earnings to be used.**
7. Who else can help me earn Scrip for my tuition? **Any family or friends (whether they belong to Trinity or not) may purchase Scrip and have their earnings apply to an account of their choosing. The Scrip enrollment form will ask them to indicate for whom they are purchasing Scrip.**
8. Can I designate my Scrip earnings to benefit more than one family? **Yes. You may indicate more than one family on your Scrip enrollment form. Your earnings can be split based on a percentage as you see fit.**
9. Is there a minimum age to start purchasing Scrip? **No. All age groups are encouraged to purchase Scrip.**
10. What vendors participate in Scrip? **Thousands of vendors participate in Scrip. The current Scrip order form (available online or at Trinity) has a listing of local vendors. For a complete listing, visit [www.ShopWithScrip.com](http://www.ShopWithScrip.com).**
11. Are there Trinity Scrip gift certificates available for purchase? **Yes, you can purchase a Trinity Scrip gift certificate, which is good for any Scrip purchase. Trinity Scrip gift certificates are purchased at face value.**

12. Can I purchase Scrip without contributing toward tuition? **Yes. However, you are strongly encouraged to support the Trinity tuition assistance fund if you don't have any specific family you would like to support.**
13. Can I get a cash payout for my unused Scrip? **No.**

#### Scrip Bonus Q & A

1. What is the Scrip Bonus? **The Scrip Bonus program is meant to incentivize the use of Scrip while also returning more of the rewards to the families enrolled at Trinity, MLHS, or FVL.**
2. Who can generate earnings toward scrip bonuses? **Only the parents of children enrolled at Trinity, MLHS, or FVL are eligible to earn bonuses with their purchases. Other family or friends purchasing scrip on your behalf may not assist in achieving your bonus levels.**
3. If a family is gifting Scrip to another family, will this gift count toward the incentive bonuses? **No. The purpose is to incentivize the parents to increase their use of Scrip and receive a benefit (bonus) for their participation. Others can still contribute toward the needs of another family by gifting to their account.**
4. How do I monitor my Scrip earnings (50% of the total scrip my family earns) throughout the year? **Online reports are available to monitor your Scrip account throughout the year. Please contact the current Scrip program administrator (Jolene Gerhartz) for your login information. Please note that half of the total amount shown online is your Scrip earnings.**
5. How will I know how much Scrip reward (earnings + bonus + gifts) my account received each year? **You will receive a statement once the Scrip fiscal year (June 1- May 31) is concluded. That statement will include your earnings, your incentive bonus, and any Scrip earnings that have been gifted to your account.**
6. Who is eligible to receive bonuses through the Scrip program? **Families with children enrolled at Trinity, Manitowoc Lutheran High School, or Fox Valley Lutheran High School in grades K-12 are eligible to receive the Scrip bonus.**
7. Are families who purchase Scrip but do not have children in school, eligible to receive a bonus? **No. Only families with students enrolled are eligible to receive the bonus. However, you are still able to bank Scrip earnings for eventual enrollment.**
8. If a family has a Scrip credit to carry from one year to the next, does that contribute to the bonus in the following year? **No. The bonus is based on a single year's Scrip earnings and starts over annually.**

9. What are the thresholds for earning a Scrip bonus?

<b>Your ½ of the Scrip Tuition Earnings</b>	<b>Scrip Bonus</b>
<b>\$0 - \$49</b>	<b>No Bonus</b>
<b>\$50 - \$99</b>	<b>\$25 per child</b>
<b>\$100 - \$149</b>	<b>\$50 per child</b>
<b>\$150 - \$199</b>	<b>\$75 per child</b>
<b>\$200 - \$249</b>	<b>\$100 per child</b>
<b>\$250 - \$299</b>	<b>\$125 per child</b>
<b>\$300 - \$349</b>	<b>\$150 per child</b>
<b>\$350 - \$399</b>	<b>\$175 per child</b>
<b>\$400 +</b>	<b>\$200 per child</b>

10. How will my Scrip earnings be allocated? **The most recent Scrip enrollment form we have on file will determine how your Scrip earnings will be allocated. If you would like to change your Scrip earnings designation, you need to complete a new enrollment form by May 31.**

11. Who can I contact for more information about the Trinity Scrip Program? **You may contact the current program administrator (Jolene Gerhartz) or the Trinity office.**

**Jolene Gerhartz**  
**920-418-3181**  
[joleneg@charter.net](mailto:joleneg@charter.net)

**Trinity Office**  
**920-756-3738**  
[tls@trinitybrillion.org](mailto:tls@trinitybrillion.org)  
**Or**  
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